**HUMBLEDON OUTDOOR ACTIVITIES ASSOCIATION**

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| Record of Cash / Cheques Received / Expended |

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| **Date** | **Item****Income** | **Cash / Cheque** | **Amount****£ p** |
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|  | **Income Subtotal** |  |  |  |
|  | **Expenditure** | **Receipt Number?** |  |
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|  | **Expenditure Subtotal** |  |  |  |
|  |  | **Total** |  |  |
| **To** Treasurer 🞎 **Or** Reimbursement required to Self 🞎**By**: 🞎 Cash, 🞎 Cheque, **Or** 🞎 Electronic transfer: Account Name:Sort Code 🞎🞎-🞎🞎-🞎🞎 Account Number 🞎🞎🞎🞎 🞎🞎🞎🞎 |

Signed: Date: / /20